

CCMT 2020 DEADLINES				
Item	Who's Responsible	E-kit	Deadline Date	Location
Hotel Reservations	Shell Scheme and Raw Scheme	AMT Pavilion Page	ASAP	Hotel page
AMT USA Pavilion Directory Listing	Shell Scheme and Raw Scheme	AMT Pavilion Page	20-Dec-19	AMT USA Pavilion Directory page
Onsite Advertising and Promotion	Optional (Shell Scheme and Raw Scheme)	CMTBA	15-Jan-20	CMTBA Kit Pg 18
List of Exhibits	Shell Scheme and Raw Scheme	CMTBA	20-Jan-20	CMTBA Kit Pg 17
Exhibition Catalogue	Shell Scheme and Raw Scheme	CMTBA	28-Feb-20	CMTBA Kit Pg 16
Print Advertising and Promotion	Optional (Shell Scheme and Raw Scheme)	CMTBA	28-Feb-20	CMTBA Kit Pg 18
Form 1: Additional Furniture Rental(Shell scheme)	Optional (Shell Scheme)	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Form 2 -Additional Lighting and Booth Accessories	Optional (Shell Scheme)	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Form 3-1: Rental Electrical Power for lighting	Optional (Shell Scheme and Raw Scheme)	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Form 3-2: Rental Electrical Power for machine	Optional (Shell Scheme and Raw Scheme)	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Form 4: Rental Water, Air-Compressed, Hanging	Optional (Shell Scheme and Raw Scheme)	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Form 5: 24 hrs Electricity Application	Optional (Shell Scheme and Raw Scheme)	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Pico Management Services form (Raw Scheme Exhibitors only)	Raw Scheme	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Upload Drawings (Raw Scheme Exhibitors only)	Raw Scheme	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Upload Credentials (Raw Scheme EAC/Stand Builder only)	Raw Scheme	Beijing Pico Exhibition Services	1-Mar-20	Pico Exhibitor Kit: Booth Service Order Forms
Invitation Letter for Visa	Optional (Shell Scheme and Raw Scheme)	CMTBA	6-Mar-20	CMTBA Kit Pg 16
Exhibitor's Badge	Shell Scheme and Raw Scheme	CMTBA	6-Mar-20	CMTBA Kit Pg 16
Technical Exchange Seminar	Optional (Shell Scheme and Raw Scheme)	CMTBA	31-Mar-20	CMTBA Kit Pg 17
Visitor's Pass - exhibitor to be emailed an electronic invitation to share	Optional (Shell Scheme and Raw Scheme)	CMTBA	n/a	CMTBA Kit Pg 8